

## **NAVARRO COUNTY AUDITOR'S OFFICE**



300 W 3rd Ave., Suite 4 Corsicana, TX 75110

Natalie Robinson, First-Assistant Stephanie Cates, Assistant Lisa Clay, Assistant Rhonda Knight, Assistant Vicki Lewis, Assistant Kari Davis, Purchasing Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095

Filone. (	803) 634-3083	-mail: auditor@navarrocounty.org	rax: (90	3) 004-3097
		INTEROFFICE MEMO		
The a	ttached item is being return	ed for the following reason	<b>s</b> :	
þ	Item incurred before purch	nase order issued		
٥	Purchase order number is	inconsistent with invoice		
۵	Amount billed does not ma	atch the purchase order		
٥	Vendor on purchase order	does not match invoice		
0	Insufficient documentation	to process payment		
0	Signature or date not pres	ent		
•	System shows invoice pai	d		
0	Budget Account Number (	Line Item) is missing – Acc	#	
0	Insufficient budget in Line	Item		
۵	Payment Request inconsis	stent with County Policy		
0	Other			
		nentation or explanation necestached to the payment reques		ayment
Additio	nal explanation: Work V	ad been ordered a	done before	PO Request
confir		ed or Appointed Official me Navarro County Purchase	ing Policy was not	
Signa	ture	Date		



(903) 872 - 6292 trophiesunlimited@yahoo.com

## Invoice

Invoice # 20734 Account # C6349 Inv Date 5/23/2025 Date Due 6/22/2025 Terms Net - 30

PO#

Bill To

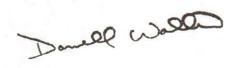
Ship To

Navarro County District Clerk

Corsicana, TX 75110

Janet Henderson

SKU	Description	QTY	Rate	Total
Slider plate	Slider plate -10X2	1.000	\$8.00	\$8.00
	Walnut - bevelled JUDGE WALLER		*	



		Subtotal	\$8.00
		Subtotal	\$6.00
3	Thank you for allowing us	Tax	\$0.00
	to touch the hearts	Tax 2	\$0.00
	of those you care about!	Shipping	\$0.00
	y mos graves asom.	Total	\$8.00
		Payment	\$0.00
		Balance	\$8.00



## **Departmental Purchase Requisition**

	Prophies Unlimited 20 N. Beaton Durs. 2 2x Zip/Postal Code 75/10	Budget Nun Request Date Phone Numb Fax Number	2	Waller	
Country		Contact Nam	ne		
Brito.		A.W. T.	erda ertis		
	Slider Plate (VAME) JUDGE WALLER			800	
	JUDGE WALLER				
		He2			
Comments			Total		
			Shipping <b>Gran</b>	Charge \$ 8 65	
Donell Wall			Auditor Use Only Vendor No:		
horized By Electe	ed/Appointed Official		Purchase Order No: _		
te 5	29 2025				
	avarro County Auditor's Office		Auditor Approval:		

Corsicana, TX 75110